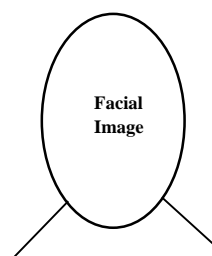


## APPLICATION FOR PASSPORT/TRAVEL DOCUMENT

### IMPORTANT NOTE

1. False statement made knowingly and willfully in this passport application or any other documents therewith is punishable under the **Manual on Passport and Travel Document 2020** and is liable for prosecution in a Court of Law.
2. All personal information must be as per the citizenship details maintained by the Ministry of Home and Cultural Affairs (MoHCA).
3. Please refer overleaf for photo specification and documents required.
4. In case of minor, both the parents/legal guardian must sign on the application.
5. Any parent/legal guardian may sign on behalf of the child (applicant) below 15 years.

White Background



Passport Photo

Applicant's signature	Father/Legal Guardian's signature	Mother/Legal Guardian's signature

(Please sign inside the box)

### DETAILS OF APPLICANT

1. Name: \_\_\_\_\_
2. Citizenship/Resident I.D No: \_\_\_\_\_
3. Place of Birth (Dzongkhag or country if born outside Bhutan): \_\_\_\_\_
4. Mobile No: \_\_\_\_\_
5. E-mail Address: \_\_\_\_\_
6. Social Media Account (wechat, whatsapp, messenger, etc.): \_\_\_\_\_
7. Occupation: \_\_\_\_\_
8. Travel Details:
  - a. Date: \_\_\_\_\_
  - b. Purpose: \_\_\_\_\_
  - c. Country: \_\_\_\_\_
9. Family member/relative to be contacted in the event of emergency (Bhutan):
  - a. Name: \_\_\_\_\_
  - b. Address: \_\_\_\_\_
  - c. Mobile No: \_\_\_\_\_

### FOR OFFICIAL USE ONLY:

1. APPROVED FOR:  DIPLOMATIC  OFFICIAL  ORDINARY  TRAVEL DOCUMENT
2. DATE OF APPROVAL:
3. NAME AND SIGNATURE OF AUTHORIZED OFFICIAL:

**A. PHOTO SPECIFICATION**

The size of the photograph should be 45 mm x 35 mm with your facial image taking up 70 to 80 % of the photograph and the photograph must be:

- a. *white background without border;*
- b. *portrait style with eyes open and forehead & ears clearly visible;*
- c. *without flash reflection, tinted lenses and thick frames if you are wearing glasses;*
- d. *without shadow with sharp and clear focus;*
- e. *of high quality with no ink marks or creases;*
- f. *printed on photo-quality paper for photographs taken with a digital camera;*
- g. *clean with no smudge marks;*
- h. *glued and not stapled or pinned to the application; and*
- i. *not older than six months.*

**B. DOCUMENTS REQUIRED**

Ensure all the following documents are submitted along with the application:

- a. *Valid Security Clearance Certificate.*
- b. *Police report in case of lost Passport /Travel Document.*
- c. *Copy of Citizenship/Resident ID card.*
- d. *Identity document from MoHCA and copy of both parents' Citizenship Identity Card/Resident ID card in case of children without Citizenship ID card.*

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